NORTHERN CALIFORNIA JOINT APPRENTICESHIP COMMITTEE

14738 Cantova Way ~ Sloughhouse, CA 95683 ~ (916) 354-2029 FAX (916)354-1126

40 HOUR LETTER OF UNDERSTANDING (Employer Referral)

This Agreement entered into this _____ day of _____, 20 _____ between the Operating Engineers Joint Apprenticeship Committee for Northern California, hereinafter referred to as "JAC" and _____ hereinafter referred to as "Employer".

Applicant must have worked for the referring employer for at least two (2) years. Applicant must provide a resume and must have at least one (1) reference from a field supervisor or foreman.

Employer Address: _____ City: _____ Zip: _____

Phone Number: _____ CEAN*(CA Employer Account Number): _____

1. Pursuant to the JAC Standards, the Employer has requested that the JAC indenture the following Employer Referral Applicant as an apprentice in the JAC Program:

Employee Name: _____ 4 Last SSN: _____ Date of Birth: _____

Address: _____ City: _____ Zip: _____

Phone Number: _____ District: _____ Branch: _____ Ethnic: _____ Gender: _____

_____ *Initial*

2. The Employer recognizes that by making such a request, he has referred an Applicant under the provisions of the JAC Standards for "Employer Referrals". **The Employer certifies that the Applicant has been employed by the referring employer and that said Applicant is familiar with the work of an Operating Engineer.**

_____ *Initial*

3. In consideration of the JAC waiving the six-week POP Program at RMTC, the Employer agrees to retain the services of the Employer Referral Applicant for his/her entire POP period (i.e.:1,200 hours) unless said apprentice shall have been: 1) laid off due to lack of work and the Employer is in compliance with its apprentice manning requirements, or 2) terminated for just cause by theemployer.

4. The Employer is aware that when this Applicant is indentured into the Apprenticeship Program, he/she will be required to complete **320** hours of Supplemental Related Training (SRT),and that as an apprentice he/she will be dispatched to Rancho Murieta Training Center **four times (80 hours per class)** during his/her Apprenticeship Program at the direction of the JAC. _____

Employer Initial

Note: A completed Standard Apprenticeship Application and a current CA DMV printout must be supplied by the Applicant with this Employer Referral Application. Any Employer Referral Application not accompanied by a standard application and DMV printout will not be accepted. "Sponsorship of an apprentice is not a guaranteed entry into the apprenticeship program" _____

_____ Employer Signature

_____ Date

_____ Print Name & Title

_____ District Coordinator Signature

_____ Date

_____ Signed By: Director Date

* *CEAN can be found on your DE-6 form and is in this format: XXX-XXXX-X*

REV. 10/14/26